

# **RED RIVER AUTHORITY OF TEXAS**

## **JOB VACANCY NOTICE**

### **REGULATORY COMPLIANCE OFFICER**

Interfaces with Authority Divisions to achieve goals and objectives in ensuring regulatory compliance for the Authority's Public Water and Wastewater Systems. Develops responses and provides guidance to district managers towards completion of all state and federal safe drinking water act and wastewater regulatory requirements. Helps interpret regulatory laws, codes and ordinances. Researches and evaluates state and federal developing regulations, and legislative activity. Creates procedures and performance standards for regulatory compliance for Utility and Maintenance Operations. Acts as liaison to regulatory bodies, and other public water systems. Monitors quality control efforts of personnel and external consultants. Attends and conducts meetings and conferences. Provides technical expertise in researching, developing, redesigning, monitoring and implementing various plans, designs and projects. Performs general administrative activities to provide support to the Authority. Obtain and maintain a State issued Water License. Work is performed under general supervision with considerable latitude for independent action and decision within the framework of agency policy and governing statutes.

### **ASSIGNED DUTIES**

Monitors all systems and districts in accordance with stated policy guidelines and under the direction of the Assistant General Manager.

Responsible for ensuring the accurate and punctual filing of all related utility regulatory compliance reports, and all Authority reports as set forth by the Policy.

Reviews all contracted work to insure regulatory compliance with State specifications or the Design and General Specifications Manuals.

Obtains an adequate working knowledge of all related facilities, District customer accounts, and operating procedures.

Ensures scheduling and collection of water and wastewater samples from select points throughout the distribution network of each system in accordance with State and Federal Regulations for delivery to an approved environmental laboratory for analysis.

May assist in the operation Authority facilities, vehicles, or equipment in accordance with designed specifications and applicable statutes, and exercises reasonable care of each.

May assist District Managers with State and Federal inspections or sampling, and will act as the coordinator of responses for facility deficiencies.

Always meets the public with a high regard for courtesy and politeness and maintains confidentiality for any pertinent information of the Authority's operations.

Various other duties as may be assigned.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Use of various hand tools and operating a commercial vehicle. The position requires lifting of heavy items of up to 50 pounds and walking on rough surfaces routinely, and regular physical exertion such as climbing of ladders. Ability to effectively communicate with others and work efficiently with a variety of individuals, including staff personnel and professionals. Ability to efficiently plan, organize, and manage personal time, routine work assignments, and assigned projects to accomplish Authority goals. Must be able to work under all weather conditions, with occasional exposure to water treatment chemicals.

### **EXPERIENCE AND EDUCATION**

Requires a high school diploma or GED certificate. Four years of water utility regulatory experience required. A four-year college degree in a relevant field may be substituted for the experience requirement. Position will require obtaining a TCEQ issued Water License within one year of employment.

<b>Opening Date:</b>	April 27, 2023	<b>Position:</b>	Regulatory Compliance Officer
<b>Closing Date:</b>	Until Filled	<b>Monthly Salary:</b>	Based on qualifications
<b>Work Location:</b>	Wichita Falls, Texas	<b>GS Code:</b>	Based on qualifications
<b>Excellent Benefits Package Available</b>			

To apply for this position, please submit a completed State of Texas Application to [info@rra.texas.gov](mailto:info@rra.texas.gov), fax to (940) 723-8531 or mail to P.O. Box 240, Wichita Falls, TX 76307. Applications can also be delivered to 3000 Hammon Road, Wichita Falls, Texas 76310. Additional information on the Red River Authority of Texas can be found at [www.rra.texas.gov](http://www.rra.texas.gov).